

The Frewsburg Central School Board of Education met on Thursday, March 8, 2018 in the MS/HS Multi-Purpose Room at 5:15 p.m. for a Special Meeting/ Budget Workshop, followed by the regular Board of Education meeting at 6:30 PM.

Present were:

BOARD MEMBERS: Larry Lodestro, John Spacht, Chad Chitester, Thomas Fenton, Randall Wiltsie, Jason Ruhlman, Polly Hanson

BOARD MEMBERS ABSENT:

ADMINISTRATORS: Shelly M. O'Boyle, Superintendent
Jerome Lee Yaw, Business Manager

DISTRICT CLERK/ BOARD CLERK:

Laura Greenwood

FACULTY ASSOCIATION:

OTHERS: Jordan Patterson (Post Journal)

Budget Workshop # 2

1. Budget Draft #1- Overview Power Point Presentation Shelly O'Boyle
2. Budget Presentations Jerome Lee Yaw

Salaries
Fringe Benefits
BOCES
Special Education
Revenues
3. Draft Budget Scenarios Shelly O'Boyle

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Present were:

BOARD MEMBERS: Larry Lodestro, John Spacht, Chad Chitester, Thomas Fenton, Randall Wiltsie, Jason Ruhlman, Polly Hanson

BOARD MEMBERS ABSENT:

ADMINISTRATORS: Shelly M. O'Boyle, Superintendent
Jerome Lee Yaw, Business Manager
William Caldwell, MS/HS Principal
Ann Morrison, RHJ Principal
Danielle Patti, Assistant Superintendent for Curriculum and Instruction, Director of Special Education

DISTRICT CLERK/ BOARD CLERK:
Laura Greenwood

FACULTY ASSOCIATION:

OTHERS: Jordan Patterson (Post Journal), Mike Conlan, and H.S. students, Alan Button, Alec Gedz and Quinn Conlan

1. Call to Order:

Board President called the meeting to order, and asked for a moment of silence to honor those involved in the Florida shooting that occurred on February 14, 2018.

Board President leads the Pledge of Allegiance.

2. Public Statements, Presentations, Questions:

Thomas Fenton- Gas Well Discussion

Mr. Fenton spoke of the gas well that is on district property that has been out of use for some time. The Board of Education agreed to have Mr. Fenton arrange to have someone do a pressure test to possibly see how much gas it could be producing. After the results of the pressure test, it will be determined if the well will be able to be used to feed the bus garage or if it will need to be plugged.

3. Educational Issues:

4. Old Business:

Larry Lodestro contacted Pam Brown from the CCSBA and rescinded his nomination for the CCSBA Board.

5. Action Items:

5.1 MINUTES:

**Attachment 5.1-A
Attachment 5.1-B**

Motion made by Randall Wiltsie and seconded by Larry Lodestro, that the minutes of the Special Board Meeting/Budget Workshop of 1/31/18 and the minutes of the Regular Board Meeting of 2/8/2018 be approved as submitted. Motion unanimously carried.

5.2 TREASURERS REPORT:

Attachment 5.2

Motion made by Larry Lodestro and seconded by Jason Ruhlman, that the Treasurers Report be approved as submitted. Motion unanimously carried.

February 2018

Capital Fund.....	\$652,467.35
Federal Funds.....	\$371,305.79
General Fund.....	\$327,864.22
Lunch Fund.....	\$21,778.26
Trust and Agency Fund.....	\$57,704.35
Student Funds.....	\$55,924.62

5.3 PERSONNEL:

5.3.1 Resignations/Retirements/Leaves of Absence:

A. NON-INSTRUCTIONAL:

Motion made by Randall Wiltsie and seconded by Larry Lodestro, that the amendment to the resignation of Floyd Michael Garfield, Transportation Supervisor be accepted, effective at the end of the day May 3, 2018, rather than previously stated as May 4, 2018. Motion unanimously carried.

5.3.2 Appointments:

Attachment 5.3.2-A

Motion made by Thomas Fenton and seconded by Larry Lodestro to approve the following appointments 5.3.2-A through E. Motion unanimously carried.

A. INSTRUCTIONAL:

Upon the recommendation of the Superintendent, Sherri Moon, who holds a professional certification in the Students with Disabilities (grades 1-6) and Childhood Education (grades 1-6) areas, is hereby appointed to a probationary position in the General Special Education (Elementary) tenure area for a probationary period commencing on March 14, 2018 and ending on March 13, 2022, (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time. Sherri Moon shall receive a salary for school year 2017-2018 of \$39,000.00 plus 48 graduate hours (\$3216.00) plus Masters (\$975.00), for a total of \$43,191.00 all prorated based on Step 1.

B. SUBSTITUTES:

Substitute Teachers;

Ray Darryl Mordido (teaching- grades K-12)

Jessica Muscaro (teaching- grades 6-12)

Steven Swart (teaching- grades K-12)

Non-Teaching Substitutes;

Robert Horton- Teacher's Aide and Custodial

***Substitutes cannot work more than 5 times without being fingerprinted**

C. NON-INSTRUCTIONAL:

Upon the recommendation of the Superintendent, that Kristine Mitchener be appointed to the mid-day UPK bus run, effective date February 3, 2018.

NON-INSTRUCTIONAL:

Upon the recommendation of the Superintendent, that Robert Triscari be appointed as a Driver Education Instructor for the summer 2018 session.

D. OBSERVATION

Attachment 5.3.2-D

Authorization to allow Allison Schrecengost to complete at least 10 hours of observation over the course of 5 days at Robert H. Jackson Elementary School.

E. INTERNSHIP

Attachment 5.3.2-E

Authorization to allow the following JCC students to be placed at Robert H. Jackson Elementary School for their internship hours:

Kylee Jo Lindahl 40 hours (EDU 1290) with Jill Smith
Brianna Raymond 40 hours (EDU 1510) with Kim Dilts

5.4 CSE & CPSE

Attachment 5.4-A

Attachment 5.4-B

Motion made by Randall Wiltsie and seconded by Polly Hanson to approve additional recommendations of CSE & CPSE Committee for special class placements for the 2017-18 school year. Motion unanimously carried.

5.5 DRIVERS EDUCATION

Motion made by Jason Ruhlman and seconded by Thomas Fenton, to authorize the district to conduct a Driver's Education program this summer; there will be 2 sessions; the first session will run 7/1/18-7/25/18 and the second session will run 7/28/18-8/16/18. Motion unanimously carried.

5.6 SPECIAL BOARD MEETING FOR BOCES VOTE

Attachment 5.6

Motion made by Larry Lodestro and seconded by Jason Ruhlman, to conduct a Special Board of Education meeting on April 17, 2018 at 5:30 p.m. in the Multi-Purpose Room for the purpose of voting on the 2018-19 BOCES administrative budget and election of BOCES Board Members. Motion unanimously carried.

5.7 MYRTLE BEACH SOFTBALL TOURNAMENT

Attachment 5.7

Motion made by Randall Wiltsie and seconded by Larry Lodestro, to authorize the Softball Team to participate in the Annual Grand Strand Softball Classic in Myrtle Beach, South Carolina over the spring break, April 2 – 6, 2018, pending Homeland Security approval and proof of insurance. Motion unanimously carried.

5.8 RESOLUTION TO PARTICIPATE IN JOINT BIDDING

Attachment 5.8

Motion made by Thomas Fenton and seconded by Randall Wiltsie, to pass the following resolution regarding joint bidding with public school districts in Erie 2 BOCES. Motion unanimously carried.

WHEREAS, It is the plan of a number of public school districts in Erie- 2 Chautauqua-Cattaraugus County BOCES, New York, to bid jointly those items indicated on the attachment,

WHEREAS, The Frewsburg Central School District is desirous of participating with other school districts in Erie-2Chautauqua-Cattaraugus County BOCES in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, and,

WHEREAS, The Frewsburg Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Board of Education of the Frewsburg Central School District hereby appoints Peter Ciminelli, BOCES and a committee chosen by him to represent it in all matters related to the above, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding and,

BE IT FURTHER RESOLVED, That the Frewsburg Central School Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with successful bidder(s).

6. **WARRANT REPORTS (PAYMENT OF BILLS):**

Attachment 6

7. **DISTRICT GOALS/GOAL UPDATES/GOOD NEWS:**

Superintendent O'Boyle, spoke at length about the importance of safety in our school district. She is taking steps to review all safety precautions and will be making constant efforts to make sure we are doing our job and ensuring a safe environment for our students and staff. Mrs. O'Boyle has met with the District Wide Safety Committee twice, with another meeting scheduled, to review the district's building response plans. Mrs. O'Boyle stated that approving such plans would require action to be taken in executive session due to the fact that disclosing the information in these plans could imperil the public safety if disclosed. In tonight's executive session she would ask that upon her recommendation, the Board of Education consider approving the Building Response Plans.

William Caldwell, High School Principal, talked about the proposed walk out that will be taking place as an anti-gun movement in high schools across America. This comes following the Parkland Florida high school shooting that killed 17 students and staff. Mr. Caldwell stated that Frewsburg Central School District will not take part in or support any demonstration that is specifically for or against weapons; however the district would like to be supportive in showing their deepest sympathies to those lost in Parkland on February 14. In consultation with student leadership, the administrative team has decided that on March 14 at 10:00 AM all students will be dismissed from classes and join together around the first floor hallway, having a few moments of silence to honor of those lost.

Ann Morrison, RHJ Principal, was happy about how well the lockdown went at RHJ the previous day. The students were made aware of the lockdown ahead of time, so that no one was scared. Mrs. Morrison said the State Police were present for this drill and made contact with a lot of students, telling them what a great job they did during the drill.

The RHJ Science Fair was held on Monday, March 5 instead of the originally scheduled date of March 3, 2018, due to a snow day. Mrs. Morrison was impressed by all of the great projects.

Danielle Patti talked about the recent Conference Day in February, and that it was part 2 of Kagan Cooperative Learning. She said that she thought it was great and the teachers all seemed to enjoy it as well.

Mrs. Patti also talked about the Personalized Learning Walks that occurred recently. She said that it was very useful, and it was nice to be able to interact with the kids about what they are doing and how they are learning.

8. INFORMATIONAL ITEMS:

8.1 Revenue Status Report **Attachment 8.1**

8.2 Appropriation Status Report **Attachment 8.2**

8.3 Budget Transfer Report **Attachment 8.3**

8.4 First reading of the following policies; **Attachment 8.4**

Motion made by Jason Ruhlman and seconded by Randall Wiltsie to waive the second reading and adopt the policies listed under 8.4 and 8.5. Motion unanimously carried.

6110 Code of Ethics for Board Members and all District Personnel
6111 Testing Misconduct and Mandatory Reporting Requirements
6120 Equal Employment Opportunity
6121 Sexual Harassment of District Personnel
6122 Employee Grievances
6130 Evaluation of Personnel
6140 Employee Medical Examinations
6150 Alcohol, Drugs, and Other Substances
6151 Drug-Free Workplace
6160 Professional Growth/Staff Development
6161 Conference/Travel Expense Reimbursement
6162 School Vehicles for Travel to Conferences
6170 Fingerprint Clearance of New Hires
6180 Staff-Student Relations (Fraternization)
6212 Certification and Qualifications
6213 Registration and Professional Development
6214 Incidental Teaching
6215 Probation and Tenure
6217 Professional Staff: Separation
6220 Temporary Personnel
6310 Appointment- Support Staff
6320 Supplementary School Personnel
6411 Use of Email in the District
6420 Employee Personnel Records and Release of Information
6430 Employee Political Activities
6450 Theft of Services or Property
6540 Defense and Indemnification of Board Members and Employees
6552 Military Leaves of Absence

8.5 First reading of the following policies; **Attachment 8.5**

6211 Employment of Relatives of Board Members

6216 Disciplining a Tenured Teacher or Certified Personnel
6550 Leaves of Absence
6551 Family and Medical Leave Act
6560 Determination of Employment Status: Employer or Independent Contractor
6562 Employment of Retired Persons
7110 Comprehensive Student Attendance

8.6 Motion made by Thomas Fenton and seconded by Jason Ruhlman to adopt the following policy; Motion unanimously carried.

5740 Qualifications of Bus Drivers

Attachment 8.6

8.7 Erie 2 Board Room Report

Attachment 8.7

AGENDA ADDENDUM

5. Action Items:

5.3 PERSONNEL

5.3.1 Resignations

B. EXTRA CURRICULAR

Motion made by Jason Ruhlman and seconded by Randall Wiltsie, that the resignation of Kevin Swanson, Boys Modified Baseball Coach, be accepted effective March 8, 2018. Motion unanimously carried.

5.3.2 Appointments:

Motion made by John Spacht and seconded by Jason Ruhlman to approve the appointments listed in 5.3.2-B, C and F. Motion unanimously carried.

B. SUBSTITUTES:

Substitute Teachers:

Sandra Manzella – Teaching grades K-6, Certified Teacher

*Please Note: 5.3.2-B Substitutes (of the regular Agenda):
Jessica Muscaro, teaching substitute is a certified teacher.

C. NON-INSTRUCTIONAL:**Attachment 5.3.2-C**

Upon the recommendation of the Superintendent, Gladys Queen Mordido is to be appointed to the position of Cleaner; this position is an 11 month position inclusive of all student attendance days in each academic year plus (20) twenty days during the months of July and August, collectively. There will be a 1 year probationary period that commences on March 12, 2018 and extends through March 11, 2019; the hourly rate shall be \$10.40.

NON-INSTRUCTIONAL:**Attachment 5.3.2-C**

Upon the recommendation of the Superintendent, Floyd Michael Garfield, who is a Certified School Bus Driver Instructor (SBDI), shall be appointed to the position of School Bus Driver Instructor (SBDI) to perform Bus Driver Physical Performance Tests (PPT's) at the rate of \$30.00 per test.

Upon the recommendation of the Superintendent, Floyd Michael Garfield is to be appointed to the position of CDL Trainer for the District, on an as needed basis, with a recommended rate of \$30.00 per hour.

F. EXTRA-CURRICULAR:**Attachment 5.3.2-F**

William Caldwell	Musical Technical Director	Step A \$1375.00
*Brett Johnson	Boys Modified Baseball Coach Effective March 9, 2018	Step A \$1750.00

*Must have CPR, First Aid, AED

5.9 RETIRED BUS DRIVER PAY RATES

Motion made by Thomas Fenton and seconded by John Spacht, to establish a starting retired bus driver rate of pay as follows: Motion unanimously carried.

Years of Service to District	Hourly Pay Rate
5	\$15.00
10	\$16.00
15	\$18.00
20	\$22.00

8. INFORMATIONAL ITEMS:

Chad Chitester distributed a copy of a letter from a parent regarding the potential of creating a disc golf team. Mr. Chitester asked the Board to read over the letter and the Board can discuss at a later time.

Chad Chitester also distributed a copy of a letter from a district resident that was concerned about the content of the mural that was proposed last month by a student. This resident stated that she does not believe that this sort of content belongs on the walls of our school. The Board of Education discussed the resident's concern, but concluded that they do not believe that there is a negative or violent context to his painting and that hunting represents a large part of our community. Therefore, the student will be permitted to continue with his painting.

Coming Attractions:

Thursday, April 12, 2018- 6:30 PM – MS/HS Multi-Purpose Room – Board of Education Meeting.

Thursday, April 12, 2018- 7:30 PM- BOCES Annual Meeting- Location- P-Tech Academy, 55 East Benton St. Dunkirk, NY (hors d'oeuvres and desserts 6:00-7:30) RSVP by April 2, 2018. **Attachment Info 1**

Tuesday, April 17, 2018- BOCES Component Vote Date for the purpose of voting on the 2018-2019 BOCES administrative budget and casting your ballot in the election of members to serve on the BOCES Board.

Thursday, May 3, 2018- Public Hearing on Budget- 6:30 PM- Multi-Purpose Room.

Tuesday, May 15, 2018- Budget and Board Member Vote- 2:00 PM- 8:00 PM MS/HS New Gym Lobby with Board of Education Meeting- 5:30- Multi- Purpose Room.

9. Adjournment:

Motion made by Thomas Fenton and seconded by Polly Hanson, to close the regular meeting and enter into executive session to discuss the employment history of a particular confidential employee, Superintendent Contract negotiations and a matter which will imperil the public safety if disclosed. Motion unanimously carried.

In executive session; Motion made by Thomas Fenton and seconded by Jason Ruhlman, that upon the recommendation of the Superintendent and in accordance with Public Officers Law, Article 7, Section 105(a) (Open Meetings Law) the Building Level Response Plans for the Robert H. Jackson Elementary School and MS/HS be approved. Motion unanimously carried.

Motion made by Randall Wiltsie and seconded by Polly Hanson, to enter back into regular session. Motion unanimously carried.

Motion made at 9:47 PM by Randall Wiltsie and seconded by Polly Hanson to adjourn. Motion unanimously carried.

Respectfully Submitted,
Laura S. Greenwood, District Clerk

DRAFT